

# COSINe Computer Account Application

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ OSU ID# \_\_\_\_\_

Department: \_\_\_\_\_ Office: \_\_\_\_\_

Date: \_\_\_\_\_ Office Phone: \_\_\_\_\_

**Please indicate if you are...**

Faculty/RA

Classified/Staff

Graduate

Undergrad\*

Guest\*

\*Sponsor Name: \_\_\_\_\_

(undergrads and guests only)

\*Expiration/Graduation Date: \_\_\_\_\_

(undergrads and guests only)

\*Requires Sponsor and Expiration Date

**Email:**

**EXCHANGE:** If you would like a University Exchange/Outlook e-mail account, they charge \$2 a month and we will administer it for you.

**EXISTING ACCOUNTS:** Please list any other Email addresses you have at OSU: \_\_\_\_\_

**I hereby agree to follow all guidelines and computer etiquette policies made by the College of Science Information Network. I acknowledge that I may be held responsible for damages to data, equipment, software, and other properties if proven to be negligent in following these policies. I also agree that I have read and understand the policies and notices found on the reverse side of this form.**

Your Signature: \_\_\_\_\_

Department

Head Signature: \_\_\_\_\_

*Office Use Only*

Date Received: \_\_\_\_\_ Completed: \_\_\_\_\_ GAL: \_\_\_\_\_

Policies and frequently asked questions can be found at <http://cosine.science.oregonstate.edu>

## ***Acceptable Use Policy***

### ***Adopted from OSU Policy on Acceptable Use of University Computing Facilities***

- There is an obligation of those using University facilities and services to respect the intellectual and access rights of others--locally, nationally and internationally.
- Computing resources of Oregon State University are the property of the University and shall be used for legitimate University instructional, research, administrative, public service, or approved contract purposes.
- Unauthorized viewing or use of another person's computer files, programs, or data is prohibited. Federal law may prohibit the disclosure of certain records as well.
- Entry into a system, including the network system, by individuals not specifically authorized (by group or personally) or attempts to circumvent the security of any University system are prohibited.
- E-mail shall not be used for "broadcasting" of unsolicited mail (unless authorized by the department chair) or for sending chain letters. It shall not be used for sending material that could be considered obscene, offensive, or threatening by the recipient or another viewer of the material.
- Virtually all commercial software is protected by copyright. Use of University facilities to copy software that does not contain specific permission to copy (some licenses allow making one copy for backup) is prohibited. Unauthorized publishing of copyrighted material on a University server is prohibited and users are responsible for the consequences of such unauthorized use.
- An individual's access to computer resources may be suspended immediately upon the discovery of a violation of these policies.

The above is an abbreviated version of the University policy (<http://oregonstate.edu/aup.htm>).

#### **Additional Policies:**

When new computers are setup by COSINE, we will install anti-virus software. No computer will be allowed to use our domain or network without current anti-virus software.

Peer to peer file sharing software is subject to security exploits, creates serious bandwidth problems, and creates disk space and backup problems. As a result, the use of Napster and other similar file sharing software is not permitted on campus.

There are copyright issues associated with the use of MP3 and/or other media files. The College of Science adheres to OSU's policy and does not permit the storage of MP3 or other music files on network servers